



# MARINA PUNAT

ISLAND KRK, CROATIA

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**CROATIA'S FIRST ADDRESS  
FOR 55 YEARS**

## REQUEST FOR THE RIGHT TO ACCESS PERSONAL DATA

**How can you exercise your right to access your personal data processed by Marina Punat d.o.o.?**

In accordance with the EU General Data Protection Regulation and the General Data Protection Regulation Implementation Act, as a data subject, you have the right to obtain confirmation from us as the Controller on whether we are processing your personal data and, if so, information on the purpose of processing, categories of personal data being processed; recipients or categories of recipients to whom personal data is disclosed (in particular, recipients in third countries or international organisations), on the anticipated storage period or criteria for determining such a period, on the existence of your right to correction or erasure or restriction of processing, or the right to object to such processing, the right to lodge a complaint with the supervisory authority and the source of personal data if the personal data is not collected from you.

In order to process your request, we may request your identification or information needed to resolve your request. So, please fill out this form and submit it to us. Your request – right to access, can also be exercised by sending the request by mail or e-mail along with proof of your identity to:

***Marina Punat d.o.o.***

***Puntica 7***

***51521 Punat***

***E-mail: [pdp@marina-punat.hr](mailto:pdp@marina-punat.hr)***

We will provide confirmation of receiving your request and reply within one month from receiving the request.

## **PART I: Applicant**

Name and surname:	
Address:	
E-mail:	
Telephone no.:	
Date of birth:	

## **PART II: Identification**

For the purpose of establishing your identity, one document containing your name, surname, address and date of birth must be enclosed to the request.

In accordance with the above, please enclose a copy of one of the following documents as proof of identity:

- Passport
- Personal identification card

This is necessary to ensure that we are providing information to the individual (specifically you), and not to a third person who is not authorised to receive your data.

## **PART III: Requested information**

Please provide as much detail as possible about the information you are requesting so we can resolve your request as quickly and efficiently as possible.

The request applies to the following (*circle as appropriate*):

- a. confirmation on whether Marina Punat d.o.o. is processing my personal data
- b. copies of my personal data which is being processed
- c. access to personal data and the following information:

- processing purpose
- category of personal data being processed
- recipients or categories of recipients of my personal data
- anticipated period for which the personal data will be stored or of the criteria for determining that period
- my right to request correction or erasure of personal data or restriction of processing
- my right to object to processing and lodge a complaint with the supervisory authority
- the source of my personal data (if not collected from me)
- the existence of automated decision-making, meaningful information about the logic involved as well as the significance and envisaged consequences of such processing
- if my data is transferred to a third country, the appropriate security measures referring to the transfer

Please submit the reply to my request as follows (*circle as appropriate*):

- mail
- E-mail

I, the undersigned, \_\_\_\_\_, do hereby confirm that all the information provided in this form is correct and that I am the person whose name is specified in this form. Furthermore, I understand that Marina Punat d.o.o. must confirm my identity and there is a possibility that I will be contacted to provide additional information, all in order to resolve this request. I also understand that my request shall not be valid until Marina Punat d.o.o. has received all requested information.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_